At the Community Council meeting Members discuss and note how the vacancy(s) will be filled

Notify Stirling Council of the intention to fill the vacancy



Community Council advertises the vacancy, invites nominations and makes available the Co-option Nomination Form. A date for the return of all forms should be advertised.

Individuals complete Nomination Forms and return to the Community Council



Community Council sends all Nomination Forms to Stirling Council for confirmation of nominee eligibility.

Stirling Council confirms nomination eligibility.



Community Council
gives 14 days notice to its members of the intention to vote on
co-opting a new Community Councillor(s)

At a Community Council meeting

A vote is taken by members present to elect the Nominee

A two thirds majority vote is needed to pass

(If there is more nominations than places
a vote is taken by the Community Council)

Notify Stirling Council of the outcome of the vote If no vacancy is filled process begins again

For more information or if you have any other queries, contact the Community Engagement team on 01786 233076 or at communityengagement@stirling.gov.uk.

