**BRIDGE OF ALLAN COMMUNITY COUNCIL ANNUAL GENERAL MEETING**

**HELD ON TUESDAY 20 June 2017 AT 7PM**

**(held in the Allan Centre)**

**Present:** Sandra Davidson (SD) – CHAIR; Mike Watson (MW)**,**  Janie Meikle Bland (JMB); Marie Gardner (MG); Margaret Sprunt (MS); Vicky McDowell (VMcD); Joanne Chisholm (JC); Leslie Harkness (LH); Michael Burt (MB)

**Apologies:** PC Gordon Currie, Ian McCusker (IMc); Siobhan Hencher (SH), Councillor Alistair Tollemache

**In attendance:** Andy Davis (Stirling Council); Lucy McCormick (notes); Councillor Douglas Dodds; Councillor Graham Houston

*Abbreviations – Community Council (CC)*

**Approval of Minutes of Previous AGM**

Minutes of the previous AGM held on 17th May 2016 were approved (Proposer: VMcD; Seconded: JMB).

**Matters Arising and Annual Report (SD)**

SD opened the meeting by thanking everyone for attending and their contributions over the year. It was recognised there has been some turbulence over the year, and work is still ongoing to fix the things that caused the turbulence. Recognised that there are learning points especially in relation to the Christmas Committee.

**Approval of Annual Accounts (Marie Gardner)**

MG talked through the Annual Accounts. Key points noted below:

* Bank balance is healthy, sitting at approximately £5019.
* The CC control an account in the name of Bridge of Allan War Memorial Fund with a balance of £2,436.06 at 31 March 2016. This amount is not included in the figures and is held in a separate account. It should be noted that this amount cannot currently be accessed owing to signatories not identifiable. The issue has been raised with the Bank who are endeavouring to resolve it.
* Restricted Funds Breakdown – there was an overspend of £492 in 2016 in relation to the Christmas Lights fund. Reason was due a misunderstanding between the CC and Stirling Council, highlighting the need to tighten up controls.

MG confirmed the Independent Examiner's Statement, detailed below:

*I have examined the Income and Expenditure Account for the year ended 31 March 2017.*

*In connection with my examination, subject to the matters noted below, no matters have come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.*

*In relation to the Bridge of Allan War Memorial Fund account, all efforts should be made by the Community Council to regain control over the account.*

*An overspend of £492 was noted in the funds allocated to the Christmas Lights Fund. I recommend that any potential variance from the original budget is highlighted and approved by the CC.*

MG emphasised that as noted above, there are two areas the CC need to work on 1) control over the Bridge of Allan War Memorial Fund account and 2) increased controls over budget variances.

**The Annual Accounts were approved (Proposed: LH; Seconded: JMB).**

**Office Bearers –** appointed as below:

**Chair: Mike Watson** (proposer SD, seconded LH)

**Vice Chair:** **Sandra Davidson** (proposer LH, seconded JMB)

**Secretary: Leslie Harkness** (proposerSD, seconded MG)

**Treasurer: Marie Gardner** (proposer LH, seconded JMB)

**The A.G.M closed at approximately 7.25pm**